**Meeting Minutes**

**Healthcare Coalition of Southern Maine**

Date: Friday April 26th, 2019

Time: 9:00 a.m. – 12:00 p.m.

Location: York County Emergency Management Agency, 149 Jordan Springs Rd, Alfred

**Time: Topic:**

**9:00 am** Introductions and facility updates

* Lessons learned from recent exercises or incidents
* Survey lessons learned
* Upcoming trainings or exercises

**9:15 am** Coalition Website Preview, Hannah James: ***mainehccs.org***

Reviewed the website recently created for the three Healthcare Coalitions in Maine. It is a work in progress and Coalition members are encouraged to contact Hannah or Allyssa if they have additional resources or events they would like added to the site.

**9:30 am** Marc Minkler- Maine EMS, EMS for Children Program Manager

***The Healthcare Coalitions in Maine have been tasked with collaborating with EMSC to better meet the needs of children receiving emergency medical care.*** This program started in the state of Maine in April, 2018 and is funded by HRSA and MCHB. All fifty states in the United States now have this program. Mission of program is to reduce child and youth mortality and morbidity resulting from severe illness or trauma. Program covers from birth through 18 years old, 26% of Maine’s population. EMS-C works to connect state resources with hospital systems and EMS systems. Overall strategy to improve quality of care and outcomes for children. Performance measures are long term at both the state and national level and include development of advisory committees, Pediatric Care Coordinator position that can be shared between services and Pediatric equipment competency. Behavioral emergencies are by far the highest number of pediatric responses in Maine. Maine Medical Center is the most common pediatric transport destination, followed by eMMC and Acadia Hospital. Disaster management and response a reality/challenge for EMS-C and becomes much more difficult when child(ren) are not with their parents.

**10:30 am** Break

**10:45 am** Nathaniel Riethmann- Division of Public Health Systems, Emergency Communication Systems Coordinator: EMResource Overview- ***emresource.juvare.com***

* EMResource is a resource tracking tool. It was traditionally a bed checking/staffed to support tool, but ASPR shut HavBed down. We still use it to track beds in an emergency.
* Reviewed how to become a member and how to decipher the data that the system provides.
* When using EMResource:
	+ You can move your mouse over the fields, and it will identify the date and time stamp field last updated. If bed availability not getting updated for long periods of time, data is no good.
	+ When updating the status fields (i.e. beds) you can select the Status change All option. This is a quick way to update all fields, then it will have the most current date and time stamp.
	+ If you see dashes that indicated that members have not gone in to complete the information fields.
* Presentation of a beta EMResource site that will make it easier to use the system during a disaster/event situation and end the requirement to enter data daily. Nate will send out a bed availability poll to gather data at time of an event. New system will have all columns in bed availability cleared out so that if there is not a number in the column it did not get entered by facility, making it more user friendly. Anticipate making this change before the CST exercises.
* The system also tracks resources, for example generators and ventilators.
* If a member does not already have an account in EMResource, they need to contact Allyssa or Nate to get their facility set up. Many already have accounts.
* The Coalition Coordinators can supply you with your username and reset the passwords if needed. Nate available to train you’re your agency system if needed.

 Health Alert Network (HAN) overview- ***mainehan.org***

* Reviewed how to become a member and how to decipher the data that the system provides.
* Encouraged Coalition members to go to the website and sign up for an account if they haven’t already done so. Nate can set up your program into individual bucket or multiple.
* CDC uses this system to send out HAN alerts when needed. Sample HAN message, “Pertussis has arrived in Maine”.
* Will be building out long term care facilities in the system soon. Currently it is divided out by public health districts and that will be changing.
* Maine Emergency Management uses this system at time of emergencies.
* Bed availability poll will be coming out soon. It will ask you to choose whether you are responsible for updating bed availability numbers or just for situational awareness.
* Nate can come and show facility management what the program looks like if requested.
* Preparing for CST exercise utilizing these programs

**11:45 am** Action Items & Upcoming Meetings

* May- MYTEP Planning Workshop

Invite will be coming out shortly with more details.

* June- CST Exercise & After Action Review

CST will be coming up in the beginning of June and Coalition will review how the exercise went.

* A resource assessment survey will be sent out to the Coalition members within the next week
	+ Please fill out this survey as it applies to your facility

**12:00 pm** Adjourn