

**Maine Emergency Management Agency (MEMA)  
Mass Care Shelter Training Course Announcement 2022**

MEMA Mass Care will offer a 1-Hour Sheltering Course for Local and County Emergency Management Agencies in preparation for Hurricane Season and Fall and Winter Storms. Sessions will be delivered virtually utilizing the Microsoft TEAMS Platform. The course has been created to provide staff and volunteers with information on best practices for preparing, set-up, and managing a Congregate Shelter. The session will include basic concepts of Congregate Sheltering in a Non-COVID-19 and COVID-19 environment. Course Participants will be emailed a Certification of Attendance following the delivery of all sessions.

The course will be offered on several dates and times to accommodate availability of participants at no cost. For further questions please contact Bill Guindon, MEMA Mass Care Coordinator at 207-458-2867 or [william.guindon@maine.gov](mailto:william.guindon@maine.gov)

To Register for a Session please fill out the following registration form and select the offering you will attend: (This is a Microsoft Word Fillable Document). Confirmation for course registration will be sent upon receipt.

Name: \_\_\_\_\_ Agency Affiliation: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Course Offerings: (Please check session you will attend)

Date: August 24, 2022    Time: 1:00 p.m. to 2:00 p.m.    Registration Deadline: **8/18**

Please return completed form to [william.guindon@maine.gov](mailto:william.guindon@maine.gov) by Registration Deadline

Date: August 24, 2022    Time: 6:00 p.m. to 7:00 p.m.    Registration Deadline: **8/18**

Please return completed form to [william.guindon@maine.gov](mailto:william.guindon@maine.gov) by Registration Deadline

Date: September 7, 2022    Time: 10:00 a.m. to 11:00 a.m.    Registration Deadline: **9/1**

Please return completed form to [william.guindon@maine.gov](mailto:william.guindon@maine.gov) by Registration Deadline

Date: September 7, 2022    Time: 1:00 p.m. to 2:00 p.m.    Registration Deadline: **9/1**

Please return completed form to [william.guindon@maine.gov](mailto:william.guindon@maine.gov) by Registration Deadline

Date: September 15, 2022    Time: 10:00 a.m. to 11:00 a.m.    Registration Deadline: **9/8**

Please return completed form to [william.guindon@maine.gov](mailto:william.guindon@maine.gov) by Registration Deadline

Date: September 15, 2022    Time: 6:00 p.m. to 7:00 p.m.    Registration Deadline: **9/8**

**Those who register for a course will receive an email confirmation with a TEAMS Meeting Invitation no less than 48 hours prior to the course offering.**